



LifeStart Training & Consulting, LLC
2000 South IH-35
Suite Q8C
Round Rock, TX 78681-6900
www.lifestart.us

October 19, 2016

COURSE INFORMATION LETTER FROM YOUR EMS COURSE COORDINATOR

2017 SEMESTERS (SPRING, SUMMER, FALL)

UT CAMPUS AREA LOCATION

Dear EMT applicant,

As your Course Coordinator and lead EMT instructor, I would like to formally welcome you to LifeStart Training & Consulting, LLCs EMT course. Although you may be a member of the Longhorn EMS association, you will be referred to as a LifeStart student with regards to this course and all associations in your clinical environment. This course is open to the public, so all are welcome to apply. Please refer all questions regarding the specifics of the classroom portion of the course to me, Steven Villavicencio. All admissions related questions or questions about your clinical experiences in this course should be directed at your Admissions & Clinical Coordinator, Antonio (Tony) Martinez.

I will briefly introduce myself. I have been actively involved in EMS and EMT/Paramedic education for nearly twenty years. Sixteen of those years I have been serving as lead instructor for Austin Community College's EMT program. I am a full-time Paramedic faculty and EMT Course Coordinator for Austin Community College. Oh, and yes, I am also a UT graduate! Hook'em! I am very well aware of the heavy college workload you may be undertaking. Over the years I have helped thousands of students achieve their goals of becoming an EMT and Paramedic, and advancing to other levels of education including nursing school, PA school, and medical school. I look forward to bringing my experience with me to your campus to help you achieve yours. I bring with me a team of highly qualified individuals to help achieve your dream. Why choose LifeStart? ***LifeStart's first-time NREMT EMT examination pass rates have ranged between 98-100% since we started this program, making it one of only two EMT schools who graduate over 40 students a year in the state with first-time pass scores above 90%. This is out of 127 EMT schools across the state.****

*Information based on Jan 1-Dec 31, 2014 NREMT Stats



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COURSE DYNAMICS / WORKLOAD EXPECTATIONS

This course is very unique from most you have probably taken in your college studies. This is a course that prepares you to be eligible to sit for the National Registry of Emergency Medical Technician exam. This exam is the national level exam that all EMT's must take to be certified in the State of Texas. It is my job, and the job of my great support staff to get you there! Although many of you are using this course as a stepping stone to higher levels of medical education, the life-saving skills you will learn in this course will stay with you for years to come. If you are taking this course without having a medical terminology course or an Anatomy/Physiology course under your belt, you may find this course extra challenging. We will cover all 46 chapters of the book (hey, it's Emergency Medicine.. Everything counts). You can expect to read between 3-4 chapters per week. Although the workload is high, students absolutely love the subject matter and feel it compliments their current pre-PA and pre-medical studies.

CLINICALS / FIELD INTERNSHIPS OUTSIDE OF CLASS TIME

There will be about 50 clinical contact hours that must be done outside of this course. The majority of clinical sites will be in the greater Austin area, but some include clinicals in some of the surrounding counties. Students **must provide their own transportation for clinical rotations or be able to carpool, if available.** Relying on public transportation may cause you to be late for the clinical and could lead to a probation status if late. In previous courses, students without a form of transportation were easily able to carpool with other students to some of these distant clinical sites. Clinical rotations are planned at various locations to enhance the students' educational experience utilizing their new skills and knowledge learned in the EMT course.



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ATTENDANCE

Attendance is required. This is not like many college courses where you can come and go as you please. We will be taking attendance daily. A student will not be allowed to miss more than 10% of the entire course. This equates to approximately 3 class periods. Again, keep in mind the dynamics of the course. You will be learning valuable emergency medicine. Missing this information could have a devastating effect on the patients you will provide care for in the future. If you already know you will be out for a single weekend, it will put you two class periods behind. There is no exception to this rule. We do not have excused or unexcused absences. You are either present or absent. You will be removed from the program for exceeding absences. I have to attest that my students were in class for 90% of the time or greater. *You will receive your course schedule on the first day of class.*

2017 COURSE DATES AND TIMES

SPRING: Jan 18-May 12 (Spring Break Mar 13-17 Aligns With UT Calendar)
Wednesdays 4:00pm-8:30pm
Fridays 3:00pm-7:30pm

SUMMER: May 31-Aug 16
Mondays 4:00pm-8:30pm
Wednesdays 4:00pm-8:30pm
Fridays 3:00pm-7:30pm

FALL: Aug 30-Dec 18
Wednesdays 4:00pm-8:30pm
Fridays 3:00pm-7:30pm



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INSURANCE STATEMENT

LifeStart Training & Consulting, LLC carries student liability insurance as required by clinical contract agreements. LifeStart Training & Consulting, LLC does **not** insure any student for accidental injury, illness, or any accident sustained by underlying or pre-existing health conditions. It is required by certain clinical sites that all students be **personally** insured for health. LifeStart Training & Consulting, LLC places this responsibility on the student and cannot be held liable for injury or illness to a student as a result of the daily activities, including clinical internships, while participating in this course.

OTHER COURSE COSTS

You will receive along with this letter a copy of the course costs. We try to do everything possible to keep the costs as low as possible. You will find these costs very competitive to other private EMT schools in the area. It is a fact! There are just lots of associated expenses involved with getting EMT certified since you have to do clinicals in EMT uniforms and have the appropriate equipment, not to mention all the registration fees. The fee chart will give you a good idea of total expected investment required for this course. There will be less expensive alternatives to the full EMT uniform, which can significantly reduce the fees by around a hundred dollars. We will discuss this in the class.

TEXTBOOK / MBL (BOTH INCLUDED IN TUITION AND FEES)

Mistovitch, J. and Karren, K. *Prehospital Emergency Care*, **10th edition**. Upper Saddle River, NJ: Pearson Education.

MyBradyLab online access code



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PAYMENT IN FULL & REFUND POLICY

Once you receive your full acceptance letter from Tony, you will need to click on the link and pay for the course. **Full payment is expected no later than 2 weeks before classes start to reserve your seat and for books to be ordered.**

The following is a breakdown of our refund policy. **Note: No refunds on textbooks or equipment once issued to student.**

Through second class day	100% refund of tuition costs
Through fourth class day	75% refund of tuition costs
Through sixth class day	50% refund of tuition costs
After sixth class day	No refunds allowed

Although we do not provide student financial aid, you may qualify for PayPal® 6-month interest-free payment program when paying for this course.

COURSE LOCATION & "PLAN B"

The following policy is for emergency situations only and is required by the State as a backup plan. Longhorn EMS is making arrangements for this course *to be conducted near the UT Austin campus*. In the unforeseeable event that LifeStart can no longer hold classes at our designated classroom near the UT campus, for whatever reason out of our control, our default plan will be to hold the class at the same time/date, but at our location. We have facilities large enough to hold this size class and we would conduct the relocation with minimal disruption to the course. Please be aware that if this should occur where our class had to relocate to our facilities, there will be no refunds given.

SUMMARY AND NEXT ACTION REQUIRED OF YOU

The best way to tell if you would enjoy this class is to ask fellow Longhorn EMS members who have already taken our LifeStart course. They will tell you that we will offer you an experience not found in many other places. So are you interested? If so, please submit your application as soon as possible. **We expect this next class to be full, so the sooner you can register and complete all the steps of the application process, the sooner we can guarantee your seat!** Seats are not reserved until you have full approval from Tony Martinez and you have paid your registration costs. I look forward to working with you soon!



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APPLICATION INFORMATION

You can download the application by going to <http://lifestart.us/longhornemt.html>. Tony Martinez will be your Admissions Coordinator and he can be reached at (512) 419-8849 or at tmartinez@lifestart.us

PAYMENT LINK: http://lifestart.us/longhorn_ems_payment.html

APPLICATION DEADLINE: TURN IN ASAP. This course requires criminal background checks and immunization processing, so we recommend at least 1 months in advance; however we are flexible with deadline dates while seats remain available.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven Villavicencio", with a long horizontal flourish extending to the right.

Steven Villavicencio, AASEMST, BA, BS, LP/NRP
EMT Course Coordinator
svillavi@lifestart.us



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2017 RECEIPT OF ACKNOWLEDGMENT OF COORDINATOR LETTER

By signing this document, I _____ (print student name) attest that I have read the coordinator's letter and understand the following statements. I will initial by each statement below and sign, print, and date.

___ I have read and understand the Course Dynamics / Workload expectations of this course. Although I will not receive an official college credit grade, I may be removed from the course due to unsuccessful performance.

___ I have read and understand the clinical / field internship component of this course. I must provide my own transportation to the clinical sites (carpooling is allowed when applicable), will arrive on time, and will always act in a courteous and professional manner. I may be removed from the course due to lack of professionalism in the clinical environment.

___ I have read and understand that attendance is required for this course and I will be removed from the course due to excessive absences and time missed from class.

___ I have read and understand that there are other associated course costs in addition to the tuition for this class that I am expected to pay to the appropriate agencies and vendors outside of LifeStart. These are similar fees associated with any EMT school with required clinicals and national exam certification registrations. I have received the estimated fee schedule.

___ I have read and understand the payment deadline **and the refund policy schedule.**



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___ I have read and understand that LifeStart Training & Consulting, LLC carries student liability insurance as required by clinical contract agreements. LifeStart Training & Consulting, LLC does **not** insure any student for accidental injury, illness, or any accident sustained by underlying or pre-existing health conditions. It is required by certain clinical sites that all students be **personally** insured for health. LifeStart Training & Consulting, LLC places this responsibility on the student and cannot be held liable for injury or illness to a student as a result of the daily activities, including clinical internships, while participating in this course.

___ I have read and understand that in the unforeseeable event that this course cannot continue to be conducted near the UT Austin campus, the course will continue as scheduled at the established LifeStart facilities. Refunds will not be issued for this change.

Student Name (Printed)

Student Signature

Date

Coordinator Name (Printed)

Coordinator Signature

Date

Instructions for return of receipt: Please print the 2 page receipt and bring completed forms with you on first class day.